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# How to File an Appeal

Brochure #30

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RCW 36.70B requires jurisdictions to implement the provisions of the Growth Management Act regarding compliance, conformance and consistency of proposed projects with the City's adopted Comprehensive Plan and existing development regulations (i.e. building, engineering and zoning codes).

City Ordinance 1339 establishes a "Development Plan Review Process" (Mukilteo Municipal Code 17.13) in which uniform appeal procedures are implemented.

## **FILING AN APPEAL:**

MMC 17.13.090

- A. Any appeal of an administrative land use development permit decision and any environmental determination, as allowed by Table 6, Permit Authority and Public Hearing Process, shall be filed within fourteen calendar days after the notice of decision is made. All appeals of land use development permit application decisions, other than an appeal of a determination of significance, shall be considered together in a consolidated appeal. Appeals of an environmental determination under SEPA, Chapter I7.84, shall proceed as provided in that chapter.
- B. Standing. Only parties of record may initiate an administrative appeal of a land use development permit application if allowed by Table 6. The term "parties of record" for the purposes of this chapter shall mean: the applicant, any person who testified at the open record hearing on the application, and/or any person who submitted written comments concerning the application (excluding persons who have only signed petitions or mechanically produced form letters).

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City of Mukilteo  
Planning and Community Development Department  
11930 Cyrus Way  
Mukilteo, WA 98275  
(425) 263-8000

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**For questions or additional information:**

Call...

City of Mukilteo  
Planning Department (425) 263-8050  
City Hall (425) 263-8000  
Fax (425) 290-1009

Location...

11930 Cyrus Way  
Mukilteo, Washington 98275

Hours...

Monday - Thursday  
7:30 a.m. to 5:00 p.m.  
Friday  
7:30 a.m. to 4:30 p.m.

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